

# **Washington County**

## **County Addressing & Mapping**

### **COORDINATOR**

This position provides addressing, mapping, administrative support, general information and assistance to the public. This is a Full-Time Court appointed position.

Duties and qualifications include but not limited to:

- Administer and coordinate 911 addressing, GIS files and GPS mapping
- Responsible for provision of updated database to users of related information
- Collects GPS data for County structures, roads and new addresses to include the Cities of Brenham and Burton
- Updates the State GIS database to include emergency response area changes
- Proficient in or Knowledge of Arc GIS Desktop a plus
- Serves as the County Census liaison
- Reports to the County Judge and Court on matters of concern & period activities
- Knowledge and skill using technology to provide required services
- Must be detail oriented, a self-starter, motivated and organized

**APPLICATIONS ARE AVAILABLE AT AND RETURNABLE TO**

Human Resources Office

Washington County Annex Building

105 West Main St., Suite 101 • Brenham, Texas

[www.co.washington.tx.us](http://www.co.washington.tx.us)

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